OFFICIAL COMMUNITY PLAN UPDATE

November 24, 2026

On July 22, 2025, Council approved the work program for the updating of the Official Community Plan (OCP). The work program commenced in late August 2025 and included seven (7) phases over a twelve (12) month project timeline. A snapshot of the updated work program and the phases is included as Appendix A, which shows that the project will be considered for adoption early in 2027.

An Official Community Plan sets the course for future development of Lytton, by establishing objectives, policies and an implementation plan with a focus on the type of community growth, where to accommodate growth, the provision of services and specific issues of concern to be addressed

The current OCP is more than twenty-five years old, and although its policies continue to be relevant, the OCP also needs to be in accordance with more recent amendments to the *Local Government Act* and consider impacts from the 2021 fire, atmospheric river, changing demographics, Nlaka'pamux engagement and updated information, mapping, and overall community input.

1. CURRENT STATUS

The updating of the Official Community Plan is in the fourth and fifth phase. In late October 24, the Village hosted an Open House on the introductory sections of the draft and updated OCP. The meeting was a mid day to early evening session without a presentation. The attendance was below expectations, and the accompanying survey received a single response, while the in-person surveys were in general support. Discussions at the meeting requested more post contact history in the introductory section. Staff is currently reconsidering engagement to be more meaningful.

Staff also presented to the TLKemchEEn FireSmart Collaborative Community Information Session and received input.

In the table of contents below, the red font indicates the sections that have been *drafted* and presented to the community, while the green font are those sections that have been drafted but not vetted. The blue font are sections that staff is still preparing.

Land Acknowledgement + Reconciliation

Community Participation

1. Introduction/Purpose
2. Official Community Plan Overview
3. Lytton Context and Community
4. Vision / Mission / Principles
5. Policies and Actions
   - Emergency Preparedness
   - Food and Agriculture
   - Relationships
   - Inclusive
   - Economy
   - Parks, Open Space and Trails
   - Community Facilities and Learning
   - Infrastructure and Transportation
6. Development Permit Guidelines
7. Maps
8. Appendices

***Policies**:*
- *each section will include a "background" explaining the topic* area and relevance to Lytton.*
- *Policies were developed from either community engagement directions or technical information (i.e. environmental report, geotech reports, Firesmart, etc.)*

Actions
- *action the corresponding policies*
- *actions need to be measurable, and identify who is responsible, projected timelines and sources of funding.*

Monitoring
- *built in program to measure the success of the actionable items and then determine where there is success and failure.*

The policy topics* are still being finalized to ensure that nothing is missed from the community outreach and that the document is not overly wordy and user friendly. For the most part illustrations, photos and maps will be used to ensure that the document is easy to understand and apply.

The OCP is being drafted with clear recognition of the limited staff resources moving forward. The actions will identify responsibilities, timelines and possible funding opportunities.

2. KEY ACHIEVEMENTS

This phase work program focused on review of the draft documents, working with map maker and engagement on the first part of the document.

Staff had worked at juggling day-to-day priorities and special projects (that inform the OCP such as the economic development strategy, signs, and downtown streetscape plan) with assisting new development with the approvals and permitting processes. Despite best efforts, staff fell behind on drafting the policies and actions as they simply ran out of hours in the day. In addition, the special projects were prioritized as they will also inform the policies, actions and development permit guidelines to be part of the OCP. Staff had sincere intent to complete the OCP, before the Director of Development's term of employment ends in December 2026, although it is understood the funding applied has been extended.

It is staff's position that rushing an OCP will not serve the Village or the broader community. It is important to ensure engagement and that the policies and actions will be strongly vetted and be appropriate for Lytton over the next 5-20 years.

3. ISSUES AND RISKS

The Village will continue to reach out to Nlaka'pamux governments for their input on how to get input or specific comments on the developing OCP. In late October the Mayor and the Director of Development provided notice of the delay in the OCP review to Chief and Council of the Lytton First Nation, Skuppah Band, Siska Band, Kanaka Bar Band and Nicomen and delivered the status update timeline.

4. UPCOMING TASKS

Council has requested that the document be released in sections, so that the community has sufficient time to review and provided comments. In accordance with the revised timeline (Appendix A) staff recommend the following phased release (at regularly scheduled Council meetings):

- **January 2027** – Following Council's Strategic Session, staff will present a report to Council with the draft OCP which will include the policy/actions/monitoring sections as well as maps and Appendices. The edits to Part 1 will also be included, together with a recommended vision, mission and document principles. If this is acceptable to Council, the Nlaka'pamux governments and departments will be provided notice of this change before November 30, 2026. Notice will also be provided on the website, newsletter and social media.

- **February 2027** – Engagement on the draft document will be planned and initiated. Staff is currently pursuing more engaging sessions, rather than the open house. This will also include engagement specific to the Stein Valley Nlaka'pamux School.

- **March 2027** – Statutory Approval Process

5. BUDGET UPDATE

The Budget is still progressing as projected.

ATTACHMENTS

A – Proposed Work Program - Revised

WORK PROGRAM
November 24, 2026

APPENDIX #1

The recent additions/edits are noted in red font.

Phase	Focus	Timing	Completed
		2025	
Preparation	Pre-meetings	August through early September	✓
Phase 1	Project launch	Late September through October	✓
Phase 2	Technical investigations and reporting including the WORKBOOK	September through January	✓
		2026	
Phase 3	Developing policy directions with the WORKBOOK RESULTS and COMMUNITY CONVERSATIONS Technical Reporting on geotechnical and environmental constraints is underway through to June/July.	Mid-January to June	✓
	University of Fraser Valley		✓
	KS School Sessions		✓
	Young Adult Survey		✓
Phase 4	Drafting updated vision objectives, policies	June, July, August, September 2026-January 2027	
	Draft made available for initial review Part 1	~~August,~~ September	
	Council meeting to discuss draft OCP	January 2027	
	Draft made available for initial review Entire Document – Engagement likely over a few weeks	February 2027	
Phase 5	Bylaw readings	March 2027	
	Formal Bylaw referrals	March 2027	
	Public hearing	April 2027	
	Adoption	May/June 2027	
Conclusion	Public roll-out	June/July 2027	

The timing has been slightly edited since the late July 2025 schedule. In particular,

- ✓ the project launch occurred late in October (rather than early October), and the technical investigations will continue through to early 2026.
- ✓ technical investigations (notably environmental) had to wait for the LIDAR flight and data compilation and for Spring (site visits).

- ✓ Community Conversation meeting was also introduced to dig a bit deeper on several topic areas that were important in the Workbook results and earlier engagement. These minor delays should not impact the overall timeline.
- ✓ Youth and Young Adult engagement had to await the Community Conversations as well as work with the schools.
- ✓ Literature Review from UFV was presented in June
- ✓ Young Adult Survey Introduced in July, with findings provided as part of the August 25, 2026 OCP Progress Report
- ✓ Municipal election affected meeting opportunities with Council in October.
- ✓ On July 15, 2026 the Mayor and the Director of Development delivered a short letter and timeline for future engagement in the OCP.
- ✓ Due to staff workload the release of draft sections of the OCP will commence in September and extend for adoption.
- ✓ The intent is to ask Stein Valley Nlaka'pamux School if they would like to comment on the draft vision, policies and actions to be shared in early January on draft sections.
- ✓ Department workload and importance of incorporating the Economic Development Strategy recommendations into the final document has delayed the process.