

Village of Lytton

BUILDING BYLAW NO. 710, 2022

APPENDIX G – CONFIRMATION OF REQUIRED DOCUMENTATION

Building Permit Number: _____

Note:

- 1. The Confirmation of Required Documentation and all required documentation must be submitted to the Chief Building Inspector 48 hours prior to the Pre-Occupancy Coordinated Review.*
- 2. The Confirmation of Required Documentation and all required documentation must be submitted in a tabbed ringed binder, with tab sections as per this Appendix.*

<div>Provided</div> <div>N/A</div>

TAB 1 ☐ ☐ CONFIRMATION OF REQUIRED DOCUMENTATION

TAB 2 ☐ ☐ DIRECTORY OF PRINCIPALS (Role/Firm/Name/Telephone)

- ☐ ☐ Owner
- ☐ ☐ Co-ordinating Registered Professional
- ☐ ☐ Registered Professionals
- ☐ ☐ Warranty Provided
- ☐ ☐ Licensed Builder
- ☐ ☐ Sub-Contractors

TAB 3 ☐ ☐ LETTERS OF ASSURANCE (A, B, C-A, C-B)

- ☐ ☐ Co-ordinating Registered Professional
- ☐ ☐ Architectural
- ☐ ☐ Structural
- ☐ ☐ Mechanical
- ☐ ☐ Plumbing
- ☐ ☐ Electrical
- ☐ ☐ Geotechnical Temporary
- ☐ ☐ Geotechnical Permanent
- ☐ ☐ Fire Suppression
- ☐ ☐ _____ (other)



TAB 4 ☐ ☐ PROFESSIONAL REVIEW LETTERS

- ☐ ☐ Alternative Solution (Confirmation of Field Review – sealed)
- ☐ ☐ Site Services – Civil Engineer
- ☐ ☐ Building Envelope Specialist
- ☐ ☐ Roofing Consultant
- ☐ ☐ Generator Test Report / Certificate
- ☐ ☐ (Other - specify) _____

TAB 5 ☐ ☐ FIRE ALARM

- ☐ ☐ Fire Alarm Verification Certificate (include field work sheets)
- ☐ ☐ Letter of Signed Contract from ULC Listed Monitoring Agency

TAB 6 ☐ ☐ SPRINKLER SYSTEMS

- ☐ ☐ Material and Test Certificate – Above ground piping
- ☐ ☐ Material and Test Certificate – Underground piping
- ☐ ☐ Fire Pump Test Report

TAB 7 ☐ ☐ PROVINCIAL APPROVALS

- ☐ ☐ Certificate to Operate Elevating Device (one per each device)
- ☐ ☐ Health Approval (on-site sewage disposal)
- ☐ ☐ Health Approval (food services)

TAB 8 ☐ ☐ VILLAGE APPROVALS

- ☐ ☐ Sprinkler Permit – Pre-occupancy Co-ordinated Review
- ☐ ☐ Fire Department Acceptance (Fire Safety Plan)
- ☐ ☐ Final Inspection (Building Inspector– pre-occupancy review)
- ☐ ☐ Developmental Engineering Final Inspection
- ☐ ☐ Planning Technicians Final Inspection

TAB 9 ☐ ☐ DEFICIENCY LIST

Submitted by Coordinating Registered Professional

Name (PRINT)

Signature Date

Address (PRINT)

Phone