



March 14, 2024

HCA Permit Number: 2022-0064 & 2022-0165

Village of Lytton Residents
C/O Village of Lytton
PO Box 100
380 Main Street
Lytton, BC V0K 1Z0

Dear Residents:

RE: Lytton Recovery – Archaeology Branch Management Direction Letter – Property Categories as of March 14, 2024

Introduction

This document provides residents with archaeological guidance for the Village of Lytton’s (the Village) recovery and rebuild. This information is necessary for planning prior to development to ensure property owners understand measures they can take to avoid or minimize impacts to archaeological sites, ensure compliance with the *Heritage Conservation Act* (HCA), and reduce archaeological costs associated with rebuild.

Archaeological sites are protected under the HCA. Both recorded and unrecorded sites are protected and impacts require the authority of HCA permits. Intact and disturbed sites are granted the same level of protection and require the same HCA permits.

The Ministry of Forests’ Archaeology Branch (the Branch) regulates the HCA. Two permits are currently in place to support the Village’s recovery and rebuild: section 12.2 Heritage Investigation Permit 2022-0064 and section 12.4 Alteration Permit 2022-0165. These HCA permits allow for multiple archaeological firms to oversee work on behalf of residents. This letter takes into consideration archaeological fieldwork and reporting to date, which was undertaken by the archaeological firm AEW LLP.

Archaeological Work to Date

Archaeological work to date has recorded extensive archaeological sites within the Village, reflective of over 7,000 years of occupation. There is a mix of intact and disturbed archaeological deposits with large areas covered with imported fills (sand and gravel) that contain no archaeological site.

Archaeological work is not complete for the whole Village. The extent or depth of archaeological sites within many lots is not yet known. Further, the depth of imported fill is unknown in many areas. It is important to note that if development can be limited to the depth of imported fill, then the level of archaeological work and HCA permit obligations are significantly reduced.

Enough archaeological work has occurred to classify each lot into one of seven categories. Each category has specific information and requirements (Tables 1 and 2).

Table 1. Property category classifications

Category	Description
1	No archaeological site is known at present. Archaeological assessment has occurred; low risk for unrecorded archaeological sites.
2	No archaeological site is known at present. No or limited prior archaeological assessment has been completed, high risk for unrecorded archaeological sites.
3	Archaeological sites are present on property. Assessment has determined that development will have no or limited impact to archaeological site.
4	Archaeological sites are present. Archaeological assessment has occurred.
5	Archaeological sites are present; Ancestral Remains in the immediate vicinity. Limited archaeological assessment has occurred.
6	Archaeological sites are present; Ancestral Remains identified on property. Limited archaeological assessment has occurred.
7	Archaeological sites are present. Limited archaeological assessment has occurred.

Responsibilities under the *Heritage Conservation Act*

Depending on what category your property has been assigned, you may be required to obtain HCA permits and hire a Delegated Archaeologist¹ approved by the Archaeology Branch. Two permits are currently in place to support the Village's recovery and rebuild: section 12.2 Heritage Investigation Permit 2022-0064 and section 12.4 Alteration Permit 2022-0165.

The HCA permits authorize archaeological works and actions within archaeological sites. They are designed to allow you to add your property and proposed development to them. They also allow multiple archaeological firms to work under the permit. A Delegated Archaeologist can

¹ A Delegated Archaeologist must be eligible to hold HCA permits in Interior Plateau area of B.C., of similar scope, and in good standing with the Branch.

oversee work on your behalf. As an alternative, you may also apply for your own standalone HCA permits; please note new applications take several weeks to process and may result in additional costs.

Table 2. Category-specific summary

Category	Archaeological Site Known to be Present?	HCA Permits Required?	Delegated Archaeologist Required?	Archaeological Workplan Required?	Schedule A Required?
1*	No (low risk)	No**	No**	No**	No**
2*	No (high risk)	No**	No**	No**	No**
3	Yes	Yes	No	No	Yes
4	Yes	Yes***	Yes	Yes	Yes
5	Yes	Yes***	Yes	Yes	Yes
6	Yes	Yes***	Yes	Yes	Yes
7	Yes	Yes***	Yes	Yes	Yes

*Categories 1 and 2 include risk to the owner if no Delegated Archaeologist is hired to review development plans.

**Provided no archaeological sites are identified and no further archaeological assessment is proposed.

*** A permit is still required even if all work occurs within imported fill.

If there is a recorded archaeological site on your property, an HCA permit will be required. In most cases, your development plan will need to be reviewed, an archaeological workplan prepared, and a Delegated Archaeologist hired to conduct the necessary works and submit documents on your behalf.

For properties without known archaeological sites, the Province cannot require archaeological work and no HCA permit is required. However, owners need to be aware that proceeding with development without consulting a Delegated Archaeologist is a risk. Owners can hire a Delegated Archaeologist to review development plans, provide expert guidance, determine the risk of impacts, and develop an archaeological workplan.

The current archaeological site boundaries within the Village are estimated. This means that the chance of impacting an unrecorded site within the Village is high. Impacting a site (without authorization) during development is a violation of the HCA and requires all works to stop. This can lead to considerable delays and extra costs.

Getting Added to Lytton's *Heritage Conservation Act* Permits

For those owners who sign on to the existing Lytton HCA permits, redacted copies of the permits (with sensitive site information removed) will be made available for review. Owners can request to be added by filling out a Schedule A form. A Delegated Archaeologist can prepare and submit the Schedule A and workplan on your behalf, but they will require your review and signature. A Schedule A is available from the Archaeology Branch at LyttonHCA@gov.bc.ca or call at 250.953.3334.

A Delegated Archaeologist will:

- Review your development plans, provide a risk assessment, and make recommendations to minimize impacts to archaeological deposits.
- Develop an archaeological workplan to mitigate risks to archaeological deposits.
- As necessary, conduct field work to locate and define archaeological site(s) on your property in advance of land altering activities. Usually, this involves subsurface testing.
- Submit necessary forms and reports.

An Archaeological Workplan:

- Outlines methods for the discovery and assessment of archaeological sites in relation to proposed development.
- Provides a mitigation plan if an archaeological site is found in conflict with proposed development.

The Schedule A:

- Proposes the addition of your property to the existing permits and if approved, grants HCA authorization for specific archaeological site impacts (e.g., within a specific property or for a specific activity).

Any activities authorized by an HCA permit require a record of what occurred. A Delegated Archaeologist will submit documents for work they have overseen. However, where an archaeologist is not required, the property owner must provide a short summary to detail the location and depth of imported fill, and any other activities that occurred. The Archaeology Branch will provide a template for owners or their delegates. The completed document must be sent to the Archaeology Branch at LyttonHCA@gov.bc.ca.

Category Handouts and Archaeological Information Sensitivity

Each Category of property has an associated handout which explains in more detail the requirements and options available to owners to ensure compliance with the HCA.

To receive your Category handout please email the Archaeology Branch at LyttonHCA@gov.bc.ca or call at 250.953.3334. Please provide your civic address and (if known) your Property Identifier Number (PID).

Please be advised that in accordance with the Province's [Access to Archaeological Information Policy](#), sensitive archaeological information, as presented in the handouts and any other correspondence to each landowner concerning their property, is confidential and must not be shared with any third parties (aside from your builder and archaeologist) unless otherwise approved by the Archaeology Branch.

Additional Information

For owners who wish to review known archaeological information on their property, please submit an Information Request (<https://www.archdatarequest.nrs.gov.bc.ca/>) to the Archaeology Branch.

In addition to this handout, a Chance Finds Brochure has been created to inform residents and builders steps to take and who to contact if unexpected archaeological sites are encountered.

The Branch understands the Village of Lytton is developing materials to help residents with municipal permits and low-impact construction approaches. A grant has been developed for residents who meet certain criteria: please contact the Village of Lytton for further details.

Closing

If a new archaeological site is encountered during redevelopment activities, all ground disturbance in the vicinity of the discovery must cease and the Archaeology Branch immediately contacted at LyttonHCA@gov.bc.ca or 250.953.3334. If you have any questions, please contact the Archaeology Branch for further information.

Sincerely,



Joel Kinzie
Manager, Disaster Response and Recovery
Archaeology Branch

APPENDIX B-1: Category 1 Handout

CATEGORY 1	
No archaeological site is known at present. Archaeological assessment has occurred.	
<u>Archaeological Risk:</u> Low for unrecorded sites.	
Limiting construction to the depth of imported fill significantly reduces the risk of impacting unrecorded sites.	
Required	
Construction Preparation: Remediation & Backfilling	Remediation and backfilling may be complete – for further information, contact the Village of Lytton (VoL).
Development Plans	Submit Development Plans to VoL for municipal permits. Reference the VoL’s building application for a list of relevant plans and drawings (i.e., all buildings and driveways). <u>Development plans do not require review by an archaeologist or the Archaeology Branch.</u>
Next steps relating to Archaeology	<u>No archaeological work is required.</u> If archaeological deposits are encountered during land altering works, you must stop work immediately and follow the Chance Finds Brochure (provided).
Managing your archaeological risk	
The following presents different measures that residents may consider to reduce risk of impacts to unrecorded archaeological sites and unplanned delays and costs	
Hiring an archaeologist	With the information known about the property to date, <u>development does not require the services of an archaeologist.</u> However, owners need to be aware that proceeding with development without consulting a Delegated Archaeologist is a risk. If you would like to manage risks by working with an archaeologist, you can work with someone already added to the Lytton permit(s), or you can obtain the services of a qualified, eligible archaeologist, who can hold permits in this area (as confirmed by the Archaeology Branch).

	<p>An archaeologist can:</p> <ul style="list-style-type: none"> • Review your development plans, provide a risk assessment, and make recommendations to minimize impacts to archaeological deposits. • Develop an archaeological workplan to mitigate risks to archaeological deposits. • As necessary, conduct field work to locate and define archaeological site(s) on your property in advance of land altering activities. Usually, this involves subsurface testing. • Submit necessary forms and reports. <p>To learn more about hiring an archaeologist: https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/private-commercial-or-development-property</p>
<p>Archaeological workplans</p>	<p><u>You do not require a workplan.</u> However, an optional workplan would:</p> <ul style="list-style-type: none"> • Outline methods for the discovery and assessment of archaeological sites in relation to proposed development. • Provide a mitigation plan if an archaeological site is found in conflict.
<p>Low impact development</p>	<p>Limit development to imported fill. This can dramatically reduce the risk to archaeological sites (if present) and lower the amount and cost of archaeological works (if necessary).</p> <p>Focus development within areas with low or no risk of archaeological site.</p>
<p align="center">Heritage Conservation Act (HCA) Authorizations</p>	
<p>HCA Permit Authorizations</p>	<p>Provided no archaeological sites are identified and no further archaeological assessment is proposed, <u>no HCA permits are required</u></p>
<p>The HCA protects all archaeological sites in B.C., whether they are known or as-yet unrecorded archaeological sites, intact or disturbed, or located on private or public lands.</p> <p>HCA Permits are required to impact sites and conduct archaeological studies.</p> <p>Impacting a site (without authorization) during development is a violation of the HCA and requires all works to stop. This can lead to considerable delays and extra costs.</p> <p>A Chance Finds Brochure has been prepared to help residents and builders identify archaeological sites and understand next steps.</p> <p>Due to the importance of Ancestral Remains, if they are identified at any time, all work must cease and the Archaeology Branch contacted.</p> <p align="center">Archaeology Branch contact: LyttonHCA@gov.bc.ca or 250.953.3334.</p>	

APPENDIX B-2: Category 2 Handout

<p>CATEGORY 2</p> <p>No known archaeological site is present.</p> <p>High risk for unrecorded archaeological sites.</p> <p>No or limited archaeological assessment has been completed.</p>	
<p><u>Archaeological Risk:</u> High. An unrecorded archaeological site is likely present due to proximity of known sites.</p> <p>Restricting construction to imported fill significantly reduces the risk of impacting archaeological sites.</p>	
<p>Required</p>	
Construction Preparation: Remediation & Backfilling	Remediation and backfilling may be complete – for further information, contact the Village of Lytton (VoL).
Development Plans	Submit Development Plans to VoL for municipal permits. Reference the VoL’s building application for a list of relevant plans and drawings (i.e., all buildings and driveways). <u>Development plans do not require review by an archaeologist or the Archaeology Branch.</u>
Next steps relating to Archaeology	<u>No archaeological work is required.</u> If archaeological deposits are encountered during land altering works, you must stop work immediately and follow the Chance Finds Procedure (provided).
<p>Managing your archaeological risk</p>	
<p>The following presents different measures that residents may consider to reduce risk of impacts to unrecorded archaeological sites and unplanned delays and costs</p>	
Hiring an Archaeologist	With the information known about the property to date, <u>development does not require the services of an archaeologist.</u> However, owners need to be aware that proceeding with development without consulting a Delegated Archaeologist is a risk. If you would like to manage risks by working with an archaeologist, you can work with someone already added to the Lytton permit(s), or you can obtain the services of a qualified,

	<p>eligible archaeologist, who can hold permits in this area (as confirmed by the Archaeology Branch).</p> <p>An archaeologist can:</p> <ul style="list-style-type: none"> • Review your development plans, provide a risk assessment, and make recommendations to minimize impacts to archaeological deposits. • Develop an archaeological workplan to mitigate risks to archaeological deposits. • As necessary, conduct field work to locate and define archaeological site(s) on your property in advance of land altering activities. Usually, this involves subsurface testing. • Submit necessary forms and reports. <p>To learn more about hiring an archaeologist: https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/private-commercial-or-development-property</p>
<p>Archaeological workplans</p>	<p><u>While not required</u>, a workplan provides:</p> <ul style="list-style-type: none"> • Methods to assess an archaeological site in relation to proposed development. • Measures to mitigate impacts to an archaeological site.
<p>Low impact development</p>	<p>Limit development to imported fill. This can significantly reduce the risk to archaeological sites (if present) and lower the amount and cost of archaeological works (if necessary).</p> <p>Limit development to areas with low or no risk of archaeological site.</p>
<p>Heritage Conservation Act (HCA) Authorizations</p>	
<p>HCA permit Authorizations</p>	<p>Provided no archaeological sites are identified, <u>no archaeological work or HCA permits are required.</u></p>

The HCA protects all archaeological sites in B.C., whether they are known or as-yet unrecorded archaeological sites, intact or disturbed, or located on private or public lands.

HCA Permits are required to impact sites and conduct archaeological studies.

Impacting a site (without authorization) during development is a violation of the HCA and requires all works to stop. This can lead to considerable delays and extra costs.

A Chance Finds Brochure has been prepared to help residents and builders identify archaeological sites and understand next steps.

Due to the importance of Ancestral Remains, if they are identified at any time, all work must cease and the Archaeology Branch contacted.

Archaeology Branch contact: LyttonHCA@gov.bc.ca or 250.953.3334.

APPENDIX B-3: Category 3 Handout

<p style="text-align: center;">CATEGORY 3</p> <p style="text-align: center;">Archaeological sites are present on property.</p> <p style="text-align: center;">Archaeological assessment has determined that development will have no or limited impact to archaeological site.</p>	
<p style="text-align: center;">Archaeological authorizations are required under the <i>Heritage Conservation Act (HCA)</i> – you must obtain approval before construction.</p>	
<p style="text-align: center;">Required</p>	
Step	Description
Construction Preparation: Remediation & Backfilling	Remediation and backfilling may be complete – for further information, contact the Village of Lytton (VoL).
Development Plans	Submit Development Plans to VoL for municipal permits. Reference the VoL's building application for a list of relevant plans and drawings (i.e., all buildings and driveways). <u>Development plans do not require review by an archaeologist or the Archaeology Branch.</u>
Further archaeological work	<u>HCA authorizations are required for land altering development (see below).</u> Provided no new archaeological sites are identified, <u>no further archaeological work is required.</u>
<p style="text-align: center;">Managing your archaeological risk</p>	
The following presents different measures that residents may consider to reduce risk of impacts to unexpected site remains and unplanned delays and costs	
Hiring an Archaeologist	With the information known about the property to date, <u>development does not require the services of an archaeologist.</u> However, owners can hire a Delegated Archaeologist to review development plans, provide expert guidance, determine the risk of impacts, develop an archaeological workplan, and complete a Schedule A on your behalf.
Archaeological workplans	Provided no new archaeological sites are identified, <u>archaeological workplans are not required.</u>

Chance Finds	In the event of unexpected archaeological discoveries, please follow the Chance Find Brochure.
Heritage Conservation Act (HCA) Authorizations	
HCA Permit Authorization	<p>Your property overlaps with a protected site. <u>Any construction activities require authorization under a S12.4 Alteration permit.</u></p> <p>You may request to be added to Lytton’s existing HCA permits(s) or apply for a new permit.</p> <p>Submit a Schedule A to request to be added to Vol’s HCA permit(s).</p> <p>If approved, the Schedule A adds your property to the existing permit grants HCA authorization for specific archaeological site impacts (e.g., within a specific property or for a specific activity).</p> <p>Send the completed Schedule A to the Archaeology Branch for review: Lyttonhca@gov.bc.ca</p> <p>Because an archaeologist is not required, the property owner must provide a short summary to detail the location and depth of imported fill, and any other activities that occurred under the authority of the S12.4 permit. The Archaeology Branch will provide a template for owners or their delegates. Send the completed document to the Archaeology Branch: Lyttonhca@gov.bc.ca.</p>
<p>The HCA protects all archaeological sites in B.C., whether they are known or as-yet unrecorded archaeological sites, intact or disturbed, or located on private or public lands.</p> <p>HCA Permits are required to impact sites and conduct archaeological studies.</p> <p>Impacting a site (without authorization) during development is a violation of the HCA and requires all works to stop. This can lead to considerable delays and extra costs.</p> <p>A Chance Finds Brochure has been prepared to help residents and builders identify archaeological sites and understand next steps.</p> <p>Due to the importance of Ancestral Remains, if they are identified at any time, all work must cease and the Archaeology Branch contacted.</p> <p>Archaeology Branch contact: LyttonHCA@gov.bc.ca or 250.953.3334.</p>	

APPENDIX B-4: Category 4 Handout

CATEGORY 4 Archaeological site is present. Archaeological assessment has occurred.	
Archaeological authorizations are required under the Heritage Conservation Act (HCA) – you must obtain approval before construction. Archaeological assessment has not determined the extent of the site. Limiting construction to the depth of imported fill significantly reduces the risk of impacting archaeological sites.	
Required	
Step	Description
Construction Preparation: Remediation & Backfilling	Remediation and backfilling may be complete – for further information, contact the Village of Lytton (VoL).
Development Plans	<p>Submit Development Plans to VoL for municipal permits. Reference the VoL’s building application for a list of relevant plans and drawings (i.e., all buildings and driveways).</p> <p>Generally, archaeological sites have not been defined sufficiently to support avoidance through project redesign. You may request a map of what is known of the site within your property via https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/request-arch-info to support development plans. Your archaeologist will also have access to this information.</p> <p><u>Provide Development plans to a Delegated Archaeologist to create an appropriate workplan.</u></p>
Hiring an Archaeologist	<p><u>HCA authorizations are required for land altering development (see below).</u></p> <p><u>An archaeologist is required.</u> You can work with an archaeologist already added to the Lytton permit(s), or you can obtain the services of another qualified, eligible archaeologist, who can hold permits in this area, as confirmed by the Archaeology Branch.</p> <p>An archaeologist will:</p> <ul style="list-style-type: none"> • Review your development plans, provide a risk assessment, and make recommendations to minimize impacts to archaeological deposits.

	<ul style="list-style-type: none"> • Develop an archaeological workplan to mitigate risks to archaeological deposits. • As necessary, conduct field work to locate and define archaeological site(s) on your property in advance of land altering activities. Usually, this involves subsurface testing. • Submit necessary forms and reports. <p>To learn more about hiring an archaeologist: https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/private-commercial-or-development-property</p>
Archaeological Work Plan	<p><u>A workplan is required.</u> A workplan provides:</p> <ul style="list-style-type: none"> • Methods to assess an archaeological site in relation to proposed development. • Measures to mitigate impacts to an archaeological site. <p>Work with a Delegated Archaeologist to develop an archaeological work plan for your construction. Depending on the scope of proposed work, review timelines may be variable (days to weeks).</p>
Further archaeological work	<p><i>If construction is limited to depth of imported fill:</i></p> <p>Provided all activities are restricted to imported fill, <u>no further archaeological work is required</u>, though compliance monitoring may ensure all activities occurred within fill.</p> <hr/> <p><i>If construction exceeds depth of imported fill:</i></p> <p>Archaeological work has not yet confirmed the full extent of archaeological deposits on your property. Further archaeological work may be required before impacts to the site on your property can be authorized. Work will occur under the oversight of a Delegated Archaeologist.</p> <p>The archaeologist will submit site records and reports to the Archaeology Branch.</p>
Managing your archaeological risk	
<p>The following presents different measures that residents may consider to reduce risk of impacts to unrecorded archaeological sites and unplanned delays and costs.</p>	
Low impact development	<p>Limit development to imported fill. This can significantly reduce the risk to archaeological sites and lower the amount and cost of archaeological works.</p>

	Focus development to areas with low or no risk of archaeological site, if that information is available.
Heritage Conservation Act (HCA) Authorizations	
HCA Permit Authorizations	<p>Your property overlaps with a protected site. <u>Any construction activities, even within fill, require authorizations under a S12.4 Alteration permit.</u></p> <p>You may request to be added to Lytton’s permits(s), by submitting a Workplan and a Schedule A for approval, or apply for a new permit.</p> <p>If approved, the Schedule A adds your property to the existing permit and grants HCA authorization for specific archaeological site impacts (e.g., within a specific property or for a specific activity).</p> <p>These documents will be prepared on your behalf by the Delegated Archaeologist.</p> <p>Any activities authorized by an HCA permit requires a record of what occurred. The Delegated Archaeologist will submit documents for work they have overseen.</p>
<p>The HCA protects all archaeological sites in B.C., whether they are known or as-yet unrecorded archaeological sites, intact or disturbed, or located on private or public lands.</p> <p>HCA Permits are required to impact sites and conduct archaeological studies.</p> <p>Impacting a site (without authorization) during development is a violation of the HCA and requires all works to stop. This can lead to considerable delays and extra costs.</p> <p>A Chance Finds Brochure has been prepared to help residents and builders identify archaeological sites and understand next steps.</p> <p>Due to the importance of Ancestral Remains, if they are identified at any time, all work must cease and the Archaeology Branch contacted.</p> <p>Archaeology Branch contact: LyttonHCA@gov.bc.ca or 250.953.3334.</p>	

APPENDIX B-5: Category 5 Handout

<p style="text-align: center;">CATEGORY 5</p> <p style="text-align: center;">Archaeological sites are present.</p> <p style="text-align: center;">Ancestral Remains in immediate vicinity.</p> <p style="text-align: center;">Limited archaeological assessment has occurred.</p>	
<p style="text-align: center;">Archaeological authorizations are required under the Heritage Conservation Act (HCA) – you must obtain approval before construction.</p> <p style="text-align: center;">Prior archaeological assessment has not determined the extent of the site.</p> <p style="text-align: center;">Limiting construction to the depth of imported fill significantly reduces the risk of impacting archaeological sites.</p>	
<p style="text-align: center;">Required</p>	
Step	Description
Construction Preparation: Remediation & Backfilling	Remediation and backfilling may be complete – for further information, contact the Village of Lytton (VoL).
Development Plans	<p>Submit Development Plans to VoL for municipal permits. Reference the VoL’s building application for a list of relevant plans and drawings (i.e., all buildings and driveways).</p> <p>Generally, archaeological sites have not been defined sufficiently to support avoidance through project redesign. You may request a map of what is known of the site within your property via https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/request-arch-info to support development plans. Your archaeologist will also have access to this information.</p> <p><u>Provide Development plans to a Delegated Archaeologist to create an appropriate workplan.</u></p>
Hiring an Archaeologist	<p><u>HCA authorizations are required for land altering development (see below).</u></p> <p><u>An archaeologist is required.</u> You can work with an archaeologist already added to the Lytton permit(s), or you can obtain the services of another qualified, eligible archaeologist, who can hold permits in this area, as confirmed by the Archaeology Branch.</p> <p>An archaeologist will:</p>

	<ul style="list-style-type: none"> • Review your development plans, provide a risk assessment, and make recommendations to minimize impacts to archaeological deposits. • Develop an archaeological workplan to mitigate risks to archaeological deposits. • As necessary, conduct field work to locate and define archaeological site(s) on your property in advance of land altering activities. Usually, this involves subsurface testing. • Submit necessary forms and reports. <p>To learn more about hiring an archaeologist: https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/private-commercial-or-development-property</p>
Archaeological Work Plan	<p><u>A workplan is required.</u> A workplan provides:</p> <ul style="list-style-type: none"> • Methods to assess an archaeological site in relation to proposed development. • Measures to mitigate impacts to an archaeological site.
Further archaeological work	<p>Given the proximity to Ancestral Remains, further archaeological work may be required before impacts to the site on your property can be authorized.</p> <p><i>If construction is limited to depth of imported fill:</i></p> <p>Provided all activities are restricted to imported fill, <u>no further archaeological work may be required.</u> Compliance monitoring may ensure all activities occurred within fill.</p> <p><i>If construction exceeds depth of imported fill:</i></p> <p>Archaeological work has not yet confirmed the full extent of archaeological deposits on your property. Further archaeological work may be required before impacts to the site on your property can be authorized. Work will occur under the oversight of a Delegated Archaeologist.</p> <p>The archaeologist will submit site records and reports to the Archaeology Branch.</p>
Ancestral Remains Procedure	<p>Ancestral Remains are in close proximity to your property. In 2021, the Nlaka’pamux Nation Tribal Council (NNTC) prepared Heritage Monitoring Guidelines for Fire Recovery Activities to outline preferred heritage stewardship measures for the Village of Lytton’s recovery, including an Ancestral Remains Procedure.</p> <p><u>The NNTC will make the Ancestral Remains Procedure available to archaeologists working under this permit.</u></p>

Managing your archaeological risk

The following presents measures that residents may consider to reduce risk of impacts to unrecorded archaeological sites and unplanned delays and costs.

Low impact development	Limit development to imported fill. This can significantly reduce the risk to archaeological sites and lower the amount and cost of archaeological work.
------------------------	--

Heritage Conservation Act (HCA) Authorizations

HCA Permit Authorizations	<p>Your property overlaps with a protected site. <u>Any construction activities, even within fill, require authorizations under a S12.4 Alteration permit.</u></p> <p>Further archaeological work may be required before impacts to the site on your property can be authorized.</p> <p>You may request to be added to Lytton’s permit(s), by submitting a Workplan and a Schedule A for approval or apply for a new permit.</p> <p>If approved, the Schedule A adds your property to the existing permit and grants HCA authorization for specific archaeological site impacts (e.g., within a specific property or for a specific activity).</p> <p>These documents will be prepared on your behalf by the Delegated Archaeologist.</p> <p>Any activities authorized by an HCA permit requires a record of what occurred. An archaeologist will submit documents for work they have overseen.</p>
---------------------------	---

The HCA protects all archaeological sites in B.C., whether they are known or as-yet unrecorded archaeological sites, intact or disturbed, or located on private or public lands.

HCA Permits are required to impact sites and conduct archaeological studies.

Impacting a site (without authorization) during development is a violation of the HCA and requires all works to stop. This can lead to considerable delays and extra costs.

A Chance Finds Brochure has been prepared to help residents and builders identify archaeological sites and understand next steps.

Due to the importance of Ancestral Remains, if they are identified at any time, all work must cease and the Archaeology Branch contacted.

Archaeology Branch contact: LyttonHCA@gov.bc.ca or 250.953.3334.

APPENDIX B-6: Category 6 Handout

CATEGORY 6 Archaeological sites are present. Ancestral Remains identified on property. Limited archaeological assessment has occurred.	
Archaeological authorizations are required under the Heritage Conservation Act (HCA) – you must obtain approval before construction. Prior archaeological assessment has not determined the extent of the site. Limiting construction to the depth of imported fill significantly reduces the risk of impacting archaeological sites.	
Required	
Step	Description
Construction Preparation: Remediation & Backfilling	Remediation and backfilling may be complete – for further information, contact the Village of Lytton (VoL).
Development Plans	<p>Submit Development Plans to VoL for municipal permits. Reference the VoL’s building application for a list of relevant plans and drawings (i.e., all buildings and driveways).</p> <p>Generally, archaeological sites have not been defined sufficiently to support avoidance through project redesign. You may request a map of what is known of the site within your property via https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/request-arch-info to support development plans. Your archaeologist will also have access to this information.</p> <p>Provide Development plans to a Delegated Archaeologist to create an appropriate workplan. Given Ancestral Remains have been identified on this property, the archaeologist must consult with affected First Nations.</p>
Hiring an Archaeologist	<p><u>HCA authorizations are required for land altering development (see below).</u></p> <p><u>An archaeologist is required.</u> You can work with an archaeologist already added to the Lytton permit(s), or you can obtain the services of another qualified, eligible archaeologist, who can</p>

	<p>hold permits in this area, as confirmed by the Archaeology Branch.</p> <p>An archaeologist will:</p> <ul style="list-style-type: none"> • Review your development plans, provide a risk assessment, and make recommendations to minimize impacts to archaeological deposits. • Develop an archaeological workplan to mitigate risks to archaeological deposits. • As necessary, conduct field work to locate and define archaeological site(s) on your property in advance of land altering activities. Usually, this involves subsurface testing. • Submit necessary forms and reports. <p>To learn more about hiring an archaeologist: https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/private-commercial-or-development-property</p>
Archaeological Work Plan	<p><u>A workplan is required.</u> A workplan provides:</p> <ul style="list-style-type: none"> • Methods to assess an archaeological site in relation to proposed development. • Measures to mitigate impacts to an archaeological site. <p>Work with a Delegated Archaeologist to develop an archaeological work plan for your construction. Given the proximity to Ancestral Remains, review may take weeks.</p>
Further archaeological work	<p>Further archaeological work may be required before impacts to the site on your property can be authorized.</p> <hr/> <p><i>If construction is limited to depth of imported fill:</i></p> <p>Provided all activities are restricted to imported fill, <u>no further archaeological work may be required.</u> Compliance monitoring may ensure all activities occurred within fill.</p> <hr/> <p><i>If construction exceeds depth of imported fill:</i></p> <p>Archaeological work has not yet confirmed the full extent of archaeological deposits on your property. Further archaeological work may be required before impacts to the site on your property can be authorized. Work will occur under the oversight of a Delegated Archaeologist.</p> <p>The archaeologist will submit site records and reports to the Archaeology Branch.</p>

Ancestral Remains Procedure	<p>Ancestral Remains are located on your property. In 2021, the Nlaka’pamux Nation Tribal Council (NNTC) prepared Heritage Monitoring Guidelines for Fire Recovery Activities to outline preferred heritage stewardship measures for the Village of Lytton’s recovery, including an Ancestral Remains Procedure.</p> <p><u>The NNTC will make the Ancestral Remains Procedure available to archaeologists working under this permit.</u></p>
-----------------------------	--

Managing your archaeological risk

The following presents measures that residents may consider to reduce risk of impacts to unrecorded archaeological sites and unplanned delays and costs.

Low impact development	<p>Limit development to imported fill. This can significantly reduce the risk to archaeological sites and lower the amount and cost of archaeological works.</p> <p>Limit development to areas with low or no risk of archaeological site.</p>
------------------------	--

Heritage Conservation Act (HCA) Authorizations

<i>Heritage Conservation Act</i> Permit Authorizations	<p>Your property overlaps with a protected site. <u>Any construction activities, even within fill, require authorizations under a S12.4 Alteration permit.</u></p> <p>Further archaeological work may be required before impacts to the site on your property can be authorized.</p> <p>You may request to be added to Lytton’s permit(s), by submitting a Workplan and a Schedule A for approval or apply for a new permit.</p> <p>If approved, the Schedule A adds your property to the existing permit and grants HCA authorization for specific archaeological site impacts (e.g., within a specific property or for a specific activity).</p> <p>These documents will be prepared on your behalf by the Delegated Archaeologist.</p> <p>Any activities authorized by an HCA permit requires a record of what occurred. The archaeologist will submit documents for work they have overseen.</p>
--	--

The HCA protects all archaeological sites in B.C., whether they are known or as-yet unrecorded archaeological sites, intact or disturbed, or located on private or public lands.

HCA Permits are required to impact sites and conduct archaeological studies.

Impacting a site (without authorization) during development is a violation of the HCA and requires all works to stop. This can lead to considerable delays and extra costs.

A Chance Finds Brochure has been prepared to help residents and builders identify archaeological sites and understand next steps.

Due to the importance of Ancestral Remains, if they are identified at any time, all work must cease and the Archaeology Branch contacted.

Archaeology Branch contact: LyttonHCA@gov.bc.ca or 250.953.3334.

APPENDIX B-7: Category 7 Handout

CATEGORY 7	
<p>Archaeological sites are present. Limited archaeological assessment has occurred.</p>	
<p>Archaeological authorizations are required under the Heritage Conservation Act (HCA) – you must obtain approval before construction.</p> <p>The extent of the site is not known.</p> <p>Limiting construction to the depth of imported fill dramatically reduces the risk of impacting archaeological sites.</p>	
Required	
Step	Description
Construction Preparation: Remediation & Backfilling	Remediation and backfilling may be complete – for further information, contact the Village of Lytton (VoL).
Development Plans	<p>Submit Development Plans to VoL for municipal permits. Reference the VoL’s building application for a list of relevant plans and drawings (i.e., all buildings and driveways).</p> <p>Generally, archaeological sites have not been defined sufficiently to support avoidance through project redesign. You may request a map of what is known of the site within your property via https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/request-arch-info to support development plans. Your archaeologist will also have access to this information.</p> <p><u>Provide Development plans to a Delegated Archaeologist to create an appropriate workplan.</u></p>
Hiring an Archaeologist	<p><u>HCA authorizations are required for land altering development (see below).</u></p> <p><u>An archaeologist is required.</u> You can work with an archaeologist already added to the Lytton permit(s), or you can obtain the services of another qualified, eligible archaeologist, who can hold permits in this area, as confirmed by the Archaeology Branch.</p> <p>An archaeologist will:</p> <ul style="list-style-type: none"> Review your development plans, provide a risk assessment, and make recommendations to minimize impacts to archaeological deposits.

	<ul style="list-style-type: none"> • Develop an archaeological workplan to mitigate risks to archaeological deposits. • As necessary, conduct field work to locate and define archaeological site(s) on your property in advance of land altering activities. Usually, this involves subsurface testing. • Submit necessary forms and reports. <p>To learn more about hiring an archaeologist: https://www2.gov.bc.ca/gov/content/industry/natural-resource-use/archaeology/private-commercial-or-development-property</p>
Archaeological Work Plan	<p><u>A workplan is required.</u> A workplan provides:</p> <ul style="list-style-type: none"> • Methods to assess an archaeological site in relation to proposed development. • Measures to mitigate impacts to an archaeological site. <p>Work with a delegated archaeologist to develop an archaeological work plan for your construction.</p>
Further archaeological work	<p><i>If construction is limited to depth of imported fill:</i></p> <p>Provided all activities are restricted to imported fill, <u>no further archaeological work is required</u>, though compliance monitoring may ensure all activities occurred within fill.</p> <hr/> <p><i>If construction exceeds depth of imported fill:</i></p> <p>Archaeological work has not yet confirmed the full extent of archaeological deposits on your property. Further archaeological work may be required before impacts to the site on your property can be authorized. Work will occur under the oversight of a Delegated Archaeologist.</p> <p>The archaeologist will submit site records and reports to the Archaeology Branch.</p>
Managing your archaeological risk	
The following presents measures that residents may consider to reduce risk of impacts to unrecorded archaeological sites and unplanned delays and costs.	
Low impact development	<p>Limit development to imported fill. This can significantly reduce the risk to archaeological sites and lower the amount and cost of archaeological works.</p> <p>Limit development to areas with low or no risk of archaeological site.</p>

Heritage Conservation Act (HCA) Authorizations

HCA Permit Authorizations

Your property overlaps with a protected site. Any construction activities, even within fill, require authorizations under a S12.4 Alteration permit.

Further archaeological work may be required before impacts to the site on your property can be authorized.

You may request to be added to Lytton's permit(s), by submitting a Workplan and a Schedule A, for approval or apply for a new permit.

If approved, the Schedule A adds your property to the existing permit and grants HCA authorization for specific archaeological site impacts (e.g., within a specific property or for a specific activity).

These documents will be prepared on your behalf by the Delegated Archaeologist.

Any activities authorized by an HCA permit requires a record of what occurred. The archaeologist will submit documents for work they have overseen.

The HCA protects all archaeological sites in B.C., whether they are known or as-yet unrecorded archaeological sites, intact or disturbed, or located on private or public lands.

HCA Permits are required to impact sites and conduct archaeological studies.

Impacting a site (without authorization) during development is a violation of the HCA and requires all works to stop. This can lead to considerable delays and extra costs.

A Chance Finds Brochure has been prepared to help residents and builders identify archaeological sites and understand next steps.

Due to the importance of Ancestral Remains, if they are identified at any time, all work must cease and the Archaeology Branch contacted.

Archaeology Branch contact: LyttonHCA@gov.bc.ca or 250.953.3334.

Chance Finds Brochure

STOP!

Do not disturb or collect any potential archaeological artifacts or human remains that you find.

What should I do if I find potential archaeological artifacts or ancestral human remains?

- Immediately **stop all work** within 10 m of the find.
- **Leave** artifacts, bones, and other archaeological materials undisturbed where found.
- **Record** the time and location (property address) and a description and photographs of the find.
- **Report the find to the Lytton Support Team** at lyttonhca@gov.bc.ca.
- The Archaeology Branch will review your report and advise on **next steps**.
- In the case of **Ancestral Human Remains**, we may notify the coroner, involved First Nations, and local police. The coroner may be asked to determine if the remains are of forensic or archaeological significance.
- You can also contact a professional **consulting archaeologist**.
- **Work can only resume** after a qualified archaeologist has assessed the find.

Ancestral Human Remains

- You may encounter ancestral human remains on the ground surface, buried below ground, or eroding from the ground.

Assume all bones are Ancestral Human Remains until an expert has examined them.

- Any Ancestral Human Remains found in the Village of Lytton must respect protocols established by the Nlaka'pamux Nation Tribal Council.
- Archaeological sites sometimes contain animal bones. Bones with distinct cut or saw marks typically indicate historical animal butchering.

Who can I contact for further information and advice?

The Lytton Support Team in the Archaeology Branch can help you.

Lytton Support Team Archaeology Branch Ministry of Forests

Box 9816 Stn Prov Govt
Victoria, BC V8W 9W3
lyttonhca@gov.bc.ca
Tel. 250-953-3334



Photo courtesy of A.E.W. LP

Chance Finds Procedure for Archaeological Artifacts and Ancestral Human Remains

LYTTON RECOVERY

Archaeology Branch
Ministry of Forests

Why are archaeological sites in the Village of Lytton protected?

The Village of Lytton is built on the site of an ancestral Nlaka'pamux village. The extent and significance of archaeological sites in Lytton has not been well documented. These sites hold deep significance for First Nations and contribute to understanding the history of the Lytton area for present and future generations. Reporting and recording archaeological sites and artifacts help to prevent the destruction of irreplaceable cultural heritage.

Archaeological sites on public and private land are protected under the Heritage Conservation Act, whether they are recorded or as-yet unidentified, intact or disturbed. Sites must not be altered without a permit.

A permit is required before you can alter or disturb an archaeological site, burial place of historical or archaeological value, ancestral human remains, or associated heritage objects in any way.

What should I look for?



Photo courtesy of A.E.W. LP

Lithic (Stone) Tools:

- Includes arrowheads, spear points, scrapers, hammers, knives, gunflints, mauls, and other tools.
- Look for angular, chipped, sharp-edged stones or objects that have been ground or pecked smooth



Photo courtesy of E. Wilkerson

Lithic Debitage

- Debris (flakes and cores) from stone tool manufacture or repair/sharpening.



Fire-Altered Rock (FAR)

- FAR is abundant in archaeological sites.
- It is created when rocks crack after being deliberately heated and then cooled, e.g., boiling stones, campfires, or earth ovens.
- FAR typically has jagged, sharp edges and may be reddened (oxidized) or blackened (burned) by fire.



Birch Bark Rolls

- Archaeologists have found tight rolls of birch bark throughout Lytton.
- Their purpose is uncertain, but people may have used them as torches or for making objects such as baskets.